**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Award of contract to ODS to undertake refurbishment works at Long Bridges Nature Park |
| **Decision date:** | 24 June 2024 |
| **Source of delegation:** | This decision is delegated to officers under Part 4.4 of the Constitution: all executive functions except those in Parts 4.5, 4.6 and 4.7 are delegated to officers in the senior management structure. |
| **What decision was made?** | To make a direct contract award to ODS for a total value of £153k (£139k for remedial works and £14k for consultancy costs) as per Part 19.11 of the Council’s Constitution: **‘***Commissioning Oxford Direct Services Limited for one off capital schemes’*.  The price for these works has been cost validated by an independent Quantity Surveyor (Burroughs). “*(We) therefore confirm that we believe these prices fall into the acceptable level of pricing, on the basis that ODS will use Greenford's to carry out the works.”* |
| **Purpose:** | The asset is in a poor state of disrepair and is in a well-used public green space. The work is necessary to bring the asset back to a good condition and will prevent further deterioration to the surrounding assets. |
| **Reasons:** | The decision will also allow improvements to health and safety. The option selected provided the best value for money with the information provided. |
| **Decision made by:** | Jane Winfield, Head of Corporate Property |
| **Other options considered:** | The option not to undertake the works was rejected, as it would not allow the required improvements to be made. The option selected provided the best value for money. |
| **Documents considered:** | None. |
| **Key or Not Key:** | Not key. |
| **Wards significantly affected:** | None. |
| **Declared conflict of interest:** | None known. |
| **This form was completed by:**  **Name & title:**  **Date:** | Michael Woods  Oxford Waterways Coordinator  Property Services  4 June 2024. |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Jane Winfield, Head of Corporate Property  C:\Users\jmitchell\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\JEVXX3BB\Jane's signature(4).jpg | 24 June 2024 |

**Consultee checklist**

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| ***Consultees*** | ***Name and job title*** | ***Date*** |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 13 June 2024 |
| **Head of Law and Governance** | Emma-Louise Jackman, Head of Law and Governance | 24 June 2024 |